

**SHARED SERVICES  
BARKHAMSTED, COLEBROOK, HARTLAND, NORFOLK, REGIONAL #7  
94 Battistoni Drive, Winsted, CT 06098-1879**

**Quentin H. Rueckert  
Executive Director**

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**MEMORANDUM**

**TO: Barkhamsted Town Clerk, Colebrook Town Clerk, Hartland Town Clerk, Norfolk Town Clerk**

**FROM: Quentin H. Rueckert**

**DATE: June 17, 2016**

**RE: Committee Meeting Cancelled**

**Please be advised that we will not be holding the June meeting of the Committee for Shared Services scheduled for Monday, June 20, 2016. The meeting schedule for 2016-2017 was approved at our May 16, 2016, meeting and is attached. We will not be rescheduling the June meeting. Therefore, our next meeting will be on September 19, 2016.**

**If you have any questions, please contact us at the number indicated above. Thank you.**