

**SHARED SERVICES
BARKHAMSTED, COLEBROOK, HARTLAND, NORFOLK, REGIONAL #7
94 Battistoni Drive, Winsted, CT 06098-1879**

**Quentin Rueckert
Executive Director**

**Telephone: 860-379-8583
FAX: 860-379-3498**

MEMORANDUM

TO: Barkhamsted Town Clerk, Colebrook Town Clerk, Hartland Town Clerk, Norfolk Town Clerk

FROM: Quentin Rueckert

DATE: February 2, 2015

RE: Tonight's Committee Meeting Cancelled

Please be advised that we will not be holding the rescheduled January meeting of the Committee for Shared Services which is scheduled for tonight, February 2, 2015, due to snowstorm Darius. We will advise when a new date for this meeting has been set.

If you have any questions, please contact us at the number indicated above. Thank you.