

**SHARED SERVICES  
BARKHAMSTED, COLEBROOK, HARTLAND, NORFOLK, REGIONAL #7  
94 Battistoni Drive, Winsted, CT 06098-1879**

**Quentin H. Rueckert  
Executive Director**

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**MEMORANDUM**

**TO: Barkhamsted Town Clerk, Colebrook Town Clerk, Hartland Town Clerk, Norfolk Town Clerk**

**FROM: Quentin Rueckert**

**DATE: January 8, 2018**

**RE: Committee for Shared Services**

**Please be advised that due to the wintry weather anticipated for later today, the Committee for Shared Services special meeting scheduled for this evening at 5:00 is cancelled.**

**This meeting will not be rescheduled. The next meeting will be our next scheduled meeting on January 22, 2018.**

**If you have any questions, please contact us at the number indicated above.**