

**COMMITTEE FOR SHARED SERVICES
SPECIAL MEETING
March 26, 2018
5:00 P.M.
MINUTES**

PRESENT: Barkhamsted Alternate Caprice Shaw
 Hartland Staci Hastey
 Norfolk Carolyn Childs, Vice-Chairperson
 Regional #7 Theresa Kenneson, Chairperson
 Shared Services Quentin H. Rueckert, Executive Director
 Superintendents' Council Judith Palmer, Sup't-Regional #7

ABSENT: Colebrook Amy Gardner

1. MEETING CALL TO ORDER:

Chairperson Kenneson called the meeting to order at 5:06 p.m.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF January 22, 2018, meeting:

Motion by Carolyn Childs, seconded by Staci Hastey, to accept the minutes as presented.

In favor: Carolyn Childs, Staci Hastey and Theresa Kenneson

Opposed: None

Abstained: Caprice Shaw

4. DIRECTOR'S REPORT:

- a. Quentin Rueckert reported on the status of the Bridges and preschool programs which are both healthy and functioning well. The new preschool teacher has settled in and the program is running smoothly. Quentin reported that they were handling an unusually high number of Birth-Three referrals but

they were on top of it. There were no other major staff or program changes to report.

b. Quentin handed out copies of the completed audit and the new Shared Services Teachers' Association contract.

5. SUPERINTENDENTS' COUNCIL REPORT:

Judy Palmer reported that the Superintendents' Council was meeting the following day, March 27, 2018, so there was nothing new to report.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

Quentin shared a letter he had written thanking Jeanne Jones for her years of service on the Committee for Shared Services. The committee unanimously agreed that it was an appropriate gesture and approved sending it to Jeanne along with a gift certificate to Moscarillo's.

8. NEW BUSINESS:

a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to Donna Beaudoin.

b. Quentin presented an overview of the proposed Shared Services budget for 2018-2019.

MOTION by Carolyn Childs, seconded by Staci Hastey, to approve the Shared Services budget as presented for 2018-2019.

In favor: Carolyn Childs, Caprice Shaw, Staci Hastey, and Theresa Kenneson

Opposed: None

Abstain: None

c. Quentin asked for \$250.00 for renewal of his 092 certification in lieu of his \$250.00 compensation for work in the Connections program.

MOTION by Staci Hastey, seconded by Theresa Kenneson, to approve granting \$250.00 for Quentin's 092 certification renewal in lieu of paying \$250.00 in compensation to him for his work in the Connections program.

In favor: Carolyn Childs, Caprice Shaw, Staci Hastey, and Theresa Kenneson
Opposed: None
Abstain: None

d. The Committee approved King, King & Associates as the Shared Services auditor for 2017-2018.

MOTION by Theresa Kenneson, seconded by Carolyn Childs, to appoint King, King & Associates as the Shared Services auditor for 2017-2018.

In favor: Carolyn Childs, Caprice Shaw, Staci Hastey, and Theresa Kenneson
Opposed: None
Abstain: None

9. OTHER:

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

MOTION at 5:45 p.m. by Theresa Kenneson, seconded by Caprice Shaw, to adjourn the meeting.

In favor: Carolyn Childs, Caprice Shaw, Staci Hastey, and Theresa Kenneson
Opposed: None
Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 4-23-18