

**COMMITTEE FOR SHARED SERVICES**

**October 16, 2017**

**5:00 P.M.**

**MINUTES**

**PRESENT:** Colebrook  
Hartland  
Norfolk  
Regional #7  
Shared Services

Jeanne Jones, Chairperson  
Staci Hastey  
Carolyn Childs, Vice-Chairperson  
Theresa Kenneson, Secretary/Treasurer  
Quentin H. Rueckert, Executive Director

**ABSENT:** Barkhamsted  
Superintendents' Council

Donna Beaudoin  
Judith Palmer, Sup't-Regional #7

**1. MEETING CALL TO ORDER:**

Chairperson Jones called the meeting to order at 4:57 p.m.

**2. PUBLIC PORTION:**

- a. Special visitors or delegations  
None
- b. Opportunity for public to speak on agenda items  
None

**3. APPROVAL OF THE MINUTES OF September 18, 2017, meeting:**

**Motion** by Carolyn Childs, seconded by Staci Hastey, to accept the minutes as presented.

In favor: Jeanne Jones, Carolyn Childs, Staci Hastey, and Theresa Kenneson  
Opposed: None  
Abstained: None

**4. DIRECTOR'S REPORT:**

- a. Quentin Rueckert reported that there have been no significant changes to staff and/or programs since the last committee meeting. Quentin reported that both the Bridges Program and the Pre-School Program are very busy and

that there are several very involved and challenging students in both programs.

b. Quentin asked to have his proposed focused goals postponed to the next committee meeting.

**Motion** by Theresa Kenneson, seconded by Carolyn Childs, to table Quentin's proposed focused goals until the November committee meeting.

In favor: Jeanne Jones, Carolyn Childs, Staci Hastey, and Theresa Kenneson

Opposed: None

Abstained: None

**5. SUPERINTENDENTS' COUNCIL REPORT:**

There was no report as there has not been a superintendents' council meeting since the last Committee for Shared Services meeting.

**6. CORRESPONDENCE:**

None

**7. OLD BUSINESS:**

None

**8. NEW BUSINESS:**

a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to Theresa Kenneson.

b. Quentin asked the committee to discuss the possibility of offering a retirement incentive to the certified staff who are on the top step and could retire this year. The committee will do some research and revisit this at the next meeting.

**9. OTHER:**

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

**MOTION** at 5:21 p.m. by Theresa Kenneson, seconded by Staci Hastey, to adjourn the meeting.

In favor: Jeanne Jones, Carolyn Childs, Staci Hastey, and Theresa Kenneson

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 11-20-17