

COMMITTEE FOR SHARED SERVICES

January 22, 2018

5:00 P.M.

MINUTES

PRESENT: Barkhamsted Donna Beaudoin
Colebrook Amy Gardner
Hartland Staci Hastey
Norfolk Carolyn Childs, Vice-Chairperson
Regional #7 Theresa Kenneson, Secretary/Treasurer
Shared Services Quentin H. Rueckert, Executive Director

ABSENT: Superintendents' Council Judith Palmer, Sup't-Regional #7

1. MEETING CALL TO ORDER:

Vice-Chairperson Childs called the meeting to order at 5:00 p.m.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF November 20, 2017, meeting:

Motion by Theresa Kenneson, seconded by Carolyn Childs, to accept the minutes as presented.

In favor: Carolyn Childs, Donna Beaudoin, Staci Hastey and Theresa Kenneson

Opposed: None

Abstained: Amy Gardner

4. DIRECTOR'S REPORT:

Quentin Rueckert reported on the changes in the Shared Services Integrated Preschool Program. The new teacher, Susan Root, began on January 16, 2018, and all is going well.

Two new paraprofessionals have been hired to fill vacant positions.

Two veteran staff members have informed Shared Services that they are retiring at the end of this school year.

Bridges is now at a census of five students and is running well. Quentin explained to the committee how the preschool and Bridges programs work and what kind of students they are for.

5. SUPERINTENDENTS' COUNCIL REPORT:

Quentin reviewed the Superintendents' Council report in Judy's absence. Discussion at the council meeting included: approval by the superintendents to fund the Bridges program through assessments, an update on curriculum work in science and the need to work on a shared curriculum vision across the districts in the region, cost saving possibilities via shared resources, social and emotional learning, marketing, and budgets.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to Theresa Kenneson.

b. Election of Officers

MOTION by Amy Gardner, seconded by Carolyn Childs, to nominate Theresa Kenneson as the Chairperson of the Committee for Shared Services (CSS).

In favor: Carolyn Childs, Donna Beaudoin, Staci Hastey, Amy Gardner and Theresa Kenneson

Opposed: None

Abstain: None

MOTION by Theresa Kenneson, seconded by Staci Hastey, to nominate Donna Beaudoin as the Treasurer of the CSS.

In favor: Carolyn Childs, Donna Beaudoin, Staci Hastey, Amy Gardner and Theresa Kenneson

Opposed: None

Abstain: None

The above Motions were made and accepted. The CSS elected Theresa Kenneson as the Chairperson. Carolyn Childs will continue as the Vice-Chairperson. Donna Beaudoin was elected as the Treasurer. Donna will be added as a signatory for fund transfers and check signing.

c. The Committee discussed having an organizational meeting annually. A Motion was made and it was agreed that an organizational meeting will be held in January on the same date as the regular CSS meeting.

MOTION by Theresa Kenneson, seconded by Carolyn Childs, to hold an annual organizational meeting for the CSS each year in January.

In favor: Carolyn Childs, Donna Beaudoin, Staci Hastey, Amy Gardner and Theresa Kenneson

Opposed: None

Abstain: None

9. OTHER:

Carolyn Childs asked Quentin to draft a letter to Jeanne Jones on behalf of the CSS, thanking her for her many years of service to the Board. Quentin will complete and provide a copy to the CSS members.

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

MOTION at 5:45 p.m. by Donna Beaudoin, seconded by Carolyn Childs, to adjourn the meeting.

In favor: Carolyn Childs, Donna Beaudoin, Staci Hastey, Amy Gardner and
Theresa Kenneson

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 3-26-18