

COMMITTEE FOR SHARED SERVICES
SEPTEMBER 19, 2016
5:00 P.M.
MINUTES

PRESENT:	Barkhamsted Colebrook Norfolk Shared Services Superintendents' Council	Dawn Bobinski Jeanne Jones, Chairperson Carolyn Childs, Vice-Chairperson Quentin H. Rueckert, Executive Director Judith Palmer, Sup't-Regional #7
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ABSENT:	Hartland Regional #7	Vacant Theresa Kenneson, Secretary/Treasurer
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1. MEETING CALL TO ORDER:

Chairperson Jones called the meeting to order at 5:00 p.m.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF May 16, 2016, meeting:

Motion by Carolyn Childs, seconded by Dawn Bobinski, to accept the minutes as presented.

In favor: Jeanne Jones and Carolyn Childs
Opposed: None
Abstained: Dawn Bobinski

4. Director's Report:

Quentin Rueckert explained that Shared Services had hired a new school psychologist for Colebrook and Norfolk after Kathleen Esposito resigned mid-summer. The newly hired psychologist has decided she can only work part-time and does not want to be the coordinator in Norfolk due to multiple issues. Shared is now looking for a part-time school psychologist/coordinator for Norfolk. Shared Services will coordinate special education services in Norfolk until the position can be filled. Additionally, Colebrook's special education teacher/coordinator has resigned and they are also looking to fill both roles. Shared Services will be ready to assist with coordination of services in Colebrook as well, if needed. Quentin explained that we have hired several new staff members at the Highlander Transition Academy and have expanded to serve lower functioning students. Things are going well with this program. Generally, Shared Services is in good shape. We are very busy this time of year and have some ongoing challenging and difficult cases that we are managing.

5. SUPERINTENDENTS' COUNCIL REPORT:

Judy Palmer reported on the Superintendents' Council meeting which was hosted by Hartland School on September 13th. The Council discussed several topics including snow calls, common professional development, concussion policy, school emergency plans, the possibility of using STAR assessments across the districts and the new data privacy and background check laws which districts are required to address. The superintendents also discussed the current status of contract negotiations across the district. Quentin discussed the process of complying with the restraint and seclusion public act and will continue to update. The next meeting will be held at Shared Services on Tuesday October 11th.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

Carolyn Childs asked about the status of the additional space needed for the Highlander Transition Academy. Quentin explained that we have procured a site at 45 Elm Street in Winsted, almost directly across the street from the Highlander Transition Academy Life Skills House. This will enable to the students to move much easier from one site to another.

8. NEW BUSINESS:

Presentation of the check register to the CSS treasurer. The check register was provided electronically to Theresa Kenneson.

9. OTHER:

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

MOTION at 5:25 by Dawn Bobinski, seconded by Carolyn Childs, to adjourn the meeting.

In favor: Dawn Bobinski, Jeanne Jones, and Carolyn Childs
Opposed: None
Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 10-17-16