

COMMITTEE FOR SHARED SERVICES

June 8, 2015

5:00 P.M.

MINUTES

PRESENT: Barkhamsted Dawn Bobinski
Colebrook Jeanne Jones, Chairperson
Norfolk Carolyn Childs, Vice-Chairperson
Regional #7 Theresa Kenneson, Secretary/Treasurer
Superintendents' Council Judith Palmer, Sup't-Regional #7
Shared Services Quentin H. Rueckert, Executive Director

ABSENT: Hartland Vacant

1. MEETING CALL TO ORDER:

Chairperson Jones called the meeting to order at 5:25 p.m.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF May 18, 2015, meeting:

Motion by Carolyn Childs, seconded by Dawn Bobinski, to accept the minutes as presented.

In favor: Jeanne Jones, Theresa Kenneson, Dawn Bobinski and Carolyn Childs
Opposed: None
Abstained: None

4. Director's Report:

Quentin Rueckert reported that Shared Services is very busy with end of the year business. Shared Services is moving the Bridges program from Ann Antolini School to Barkhamsted Elementary School. There are several difficult cases which continue to be a challenge to manage but are moving forward. Quentin Rueckert informed the Committee that Frank Samuelson is leaving and has tendered his resignation. Shared Services will be hiring a full time social worker to work at Regional #7. Jeanne Jones asked about transportation needing to buy vans and Quentin Rueckert explained that there are at least two vans that need to be replaced and would be considering that over the summer.

Motion by Dawn Bobinski, seconded by Carolyn Childs, to accept Frank Samuelson's resignation effective immediately.

In favor: Jeanne Jones, Theresa Kenneson, Dawn Bobinski and Carolyn Childs
Opposed: None
Abstained: None

5. SUPERINTENDENTS' COUNCIL REPORT:

Superintendent Judy Palmer reported that there is a Superintendents' Council meeting scheduled for June 9th and that there wasn't much to report since the last Committee meeting.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

Presentation of the check register to the CSS treasurer: The check register was provided electronically to Theresa Kenneson.

9. OTHER:

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

11. EXECUTIVE SESSION

Motion at 5:38 by Dawn Bobinski, seconded by Carolyn Childs, to go into Executive Session for the purpose of discussing the Executive Director's evaluation and compensation.

In favor: Jeanne Jones, Theresa Kenneson, Dawn Bobinski and Carolyn Childs
Opposed: None
Abstained: None

Executive Session ended at 5:53.

Motion by Carolyn Childs, seconded by Dawn Bobinski, to offer a contract to Quentin Rueckert for July 1, 2015, through June 30, 2016, with an adjustment to the Executive Director's salary as presented: \$130,000.00 base salary; 4% TSA, performance based incentive of \$1,200.00 and 22% cost share in health insurance benefits.

In favor: Jeanne Jones, Theresa Kenneson, Dawn Bobinski and Carolyn Childs
Opposed: None
Abstained: None

MOTION at 6:00 p.m. by Dawn Bobinski, seconded by Carolyn Childs, to adjourn the

meeting.

In favor: Jeanne Jones, Theresa Kenneson, Dawn Bobinski and Carolyn Childs
Opposed: None
Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 9-21-15