

**COMMITTEE FOR SHARED SERVICES**

**March 20, 2017**

**5:00 P.M.**

**MINUTES**

**PRESENT:** Barkhamsted Donna Beaudoin  
Colebrook Jeanne Jones, Chairperson  
Hartland Staci Hastey  
Norfolk Carolyn Childs, Vice-Chairperson  
Regional #7 Theresa Kenneson, Secretary/Treasurer  
Shared Services Quentin H. Rueckert, Executive Director

**ABSENT:** Superintendents' Council Judith Palmer, Sup't-Regional #7

**1. MEETING CALL TO ORDER:**

Chairperson Jones called the meeting to order at 5:05 p.m.

**2. PUBLIC PORTION:**

- a. Special visitors or delegations  
None
- b. Opportunity for public to speak on agenda items  
None

**3. APPROVAL OF THE MINUTES OF February 27, 2017, meeting:**

**Motion** by Theresa Kenneson, seconded by Donna Beaudoin, to accept the minutes as presented.

In favor: Jeanne Jones, Donna Beaudoin, Theresa Kenneson, Carolyn Childs and Staci Hastey

Opposed: None

Abstained: None

**4. Director's Report:**

- a) Quentin Rueckert reported that he is still working on plans for the Bridges program for next year. Quentin has discussed some options for support from EdAdvance in exchange for some training. Quentin reported that the pre-

school program has 29 students currently and includes some likely autism spectrum disorder (ASD) students who may need extended service hours beyond half a day. Quentin is working with the pre-school and Bridges staff as well as the Barkhamsted team to look at ways we can utilize resources in Bridges and pre-school to accommodate these needs.

## 5. SUPERINTENDENTS' COUNCIL REPORT:

Dr. Judy Palmer was not present. No report was given since there has not been a Superintendents' Council meeting since our last meeting.

## 6. CORRESPONDENCE:

None

## 7. OLD BUSINESS:

Quentin presented the budget proposal for 2017-2018 which represents an overall budget increase of 2.46%. Included in the budget is a negotiated 3% overall increase for certified staff, a 2.4% increase for classified staff and a 2% increase for non-certified staff. All individual town assessments are at or below the same percentage as last year.

**Motion** by Theresa Kenneson, seconded by Donna Beaudoin, to accept the 2017-2018 budget as presented.

In favor: Jeanne Jones, Donna Beaudoin, Theresa Kenneson, Carolyn Childs and Staci Hastey

Opposed: None

Abstained: None

## 8. NEW BUSINESS:

a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to Theresa Kenneson.

b. **Motion** by Theresa Kenneson, seconded by Carolyn Childs, to appoint King, King & Associates as the auditor to conduct our current year's audit.

In favor: Jeanne Jones, Donna Beaudoin, Theresa Kenneson, Carolyn Childs and Staci Hastey

Opposed: None

Abstained: None

c. Quentin presented the audited financial statements for the year ending June 30, 2016, for the Committee to review.

**9. OTHER:**

None

**10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:**

None

**MOTION** at 5:45 p.m. by Theresa Kenneson, seconded by Carolyn Childs, to adjourn the meeting.

In favor: Jeanne Jones, Donna Beaudoin, Theresa Kenneson, Carolyn Childs and Staci Hastey

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 5-15-17