

COMMITTEE FOR SHARED SERVICES

October 19, 2015

5:00 P.M.

MINUTES

PRESENT:	Barkhamsted Colebrook Norfolk Superintendents' Council Shared Services	Dawn Bobinski Jeanne Jones, Chairperson Carolyn Childs, Vice-Chairperson Judith Palmer, Sup't-Regional #7 Quentin H. Rueckert, Executive Director
ABSENT:	Hartland Regional #7	Vacant Theresa Kenneson, Secretary/Treasurer

1. MEETING CALL TO ORDER:

Chairperson Jones called the meeting to order at 5:07 p.m.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF September 21, 2015, meeting:

Motion by Carolyn Childs, seconded by Dawn Bobinski, to accept the minutes as presented.

In favor: Jeanne Jones, Dawn Bobinski and Carolyn Childs
Opposed: None
Abstained: None

4. Director's Report:

- a. Quentin Rueckert reported that there have been no significant staff changes since our last meeting though we have had to replace two paraprofessionals that resigned at Barkhamsted Elementary School.
- b. Quentin Rueckert explained that his Proposed Focused Goal for this year is to continue to work towards vertical and cross alignment among all our member schools in regard to having a common interpretation of reading disabilities. The goal is to have common assessment tools, nomenclature and remediation programs that are compatible and comparable across schools and vertically though the grades.

5. SUPERINTENDENTS' COUNCIL REPORT:

Superintendent Judy Palmer shared that the Superintendents' Council met on October 13th and discussed professional development updates for November 3rd. The Council discussed SBAC scores and reporting. There was an update on current

negotiations amongst the districts. The Council discussed the possibility of sharing substitute teachers as there is a general lack of substitutes available. This is true of nurse substitutes as well. Quentin Rueckert gave an update to the Council on 504 Direct and the law regarding parents' right to have paraprofessionals assigned to their child attend their PPTs. Quentin Rueckert also explained the desk audit memo he sent regarding the use of the state form for documenting attempts to contact parents of special education students. The Council discussed school calendars, Curriculum Council and the 2-hour delay. The Council also discussed the Project Aware grant and that the "Training the Trainer" workshop starts October 26th. The Council will revisit this after the trainers are ready.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

Presentation of the check register to the CSS treasurer: The check register was provided electronically to Theresa Kenneson.

9. OTHER:

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

MOTION at 5:45 p.m. by Dawn Bobinski, seconded by Carolyn Childs, to adjourn the meeting.

In favor: Jeanne Jones, Dawn Bobinski and Carolyn Childs

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 11-16-15