

**COMMITTEE FOR SHARED SERVICES**

**January 30, 2017**

**5:00 P.M.**

**MINUTES**

**PRESENT:** Barkhamsted Donna Beaudoin  
Colebrook Jeanne Jones, Chairperson  
Norfolk Carolyn Childs, Vice-Chairperson  
Shared Services Quentin H. Rueckert, Executive Director  
Superintendents' Council Judith Palmer, Sup't-Regional No. 7

**ABSENT:** Hartland Staci Hastey  
Regional No. 7 Theresa Kenneson, Secretary/Treasurer

**1. MEETING CALL TO ORDER:**

Chairperson Jones called the meeting to order at 5:05 p.m.

**2. PUBLIC PORTION:**

- a. Special visitors or delegations  
None
- b. Opportunity for public to speak on agenda items  
None

**3. APPROVAL OF THE MINUTES OF December 19, 2016, meeting:**

**Motion** by Carolyn Childs, seconded by Donna Beaudoin, to accept the minutes as presented.

In favor: Jeanne Jones, Donna Beaudoin and Carolyn Childs

Opposed: None

Abstained: None

**4. Director's Report:**

- a) Quentin Rueckert reported no major changes to staff/programs have occurred since the last Committee for Shared Services (CSS) meeting.

- b) Quentin explained that he had presented a proposal to the superintendents at the recent Superintendents' Council meeting. The proposal was a model of assessing each town annually for the base cost of the Bridges Program which would allow for preserving spots in the program for each town and ensure that the program remains running in lean years. The proposal was discussed but not accepted by all superintendents, specifically in regard to this year's budget. Keeping the Bridges program up and running is important, especially with several possible future candidates now in preschool. Quentin will continue to work on possibilities to keep the program going.
- c) Quentin presented a chart comparing paraprofessional wages, hours, benefits, holidays, etc. to the superintendents. The goal from Shared Services' perspective is to have equanimity across towns so as to be able to be flexible with staff. There is much disparity among the towns in how paras are compensated. This issue will continue to be discussed and worked on.

#### **5. SUPERINTENDENTS' COUNCIL REPORT:**

Dr. Judy Palmer reported on the recent Superintendents' Council Meeting which included a presentation on insurance from Brown & Brown, a presentation from the curriculum coordinator in New Hartford regarding "Live Books" software. The possibility of New Hartford and Barkhamsted sharing a curriculum coordinator was discussed. Jeff Linton announced that Barkhamsted was considering starting a full day 4 year-old preschool program.

#### **6. CORRESPONDENCE:**

None

#### **7. OLD BUSINESS:**

None

#### **8. NEW BUSINESS:**

Presentation of the check register to the CSS treasurer: The check register was provided electronically to Theresa Kenneson.

#### **9. OTHER:**

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

**MOTION** at 5:25 p.m. by Carolyn Childs, seconded by Donna Beaudoin, to adjourn the meeting.

In favor: Jeanne Jones, Donna Beaudoin and Carolyn Childs

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 2-27-17