

**COMMITTEE FOR SHARED SERVICES**

**May 15, 2017**

**5:00 P.M.**

**MINUTES**

**PRESENT:** Barkhamsted Donna Beaudoin  
Colebrook Jeanne Jones, Chairperson  
Hartland Staci Hastey  
Norfolk Carolyn Childs, Vice-Chairperson  
Regional #7 Theresa Kenneson, Secretary/Treasurer  
Shared Services Quentin H. Rueckert, Executive Director  
Superintendents' Council Judith Palmer, Sup't-Regional #7

**ABSENT:** None

**1. MEETING CALL TO ORDER:**

Chairperson Jones called the meeting to order at 5:05 p.m.

**2. PUBLIC PORTION:**

- a. Special visitors or delegations  
None
- b. Opportunity for public to speak on agenda items  
None

**3. APPROVAL OF THE MINUTES OF March 20, 2017, meeting:**

**Motion** by Theresa Kenneson, seconded by Carolyn Childs, to accept the minutes as presented.

In favor: Jeanne Jones, Donna Beaudoin, Theresa Kenneson, Carolyn Childs and Staci Hastey

Opposed: None

Abstained: None

**4. DIRECTOR'S REPORT:**

Quentin Rueckert reported that an Agreement has been reached with EdAdvance to support the Bridges program for next year.

Quentin reported that a search for a new school psychologist for Colebrook School has attracted three good candidates and hopefully one of them will be interested in taking the position.

Quentin reported that he has found a candidate with an "092" to become part of the Shared Services team and will report on this again if and when solidified.

Quentin reported that the speech language pathologist assistant (SLPA) working in the preschool program has given her notice and will be pursuing another opportunity. Shared will immediately begin a search for a new SLPA.

**5. SUPERINTENDENTS' COUNCIL REPORT:**

Dr. Judy Palmer reported that the Superintendents' Council had met and discussed that the budgets for Regional #7, Barkhamsted and Colebrook had passed. Norfolk is waiting to see what happens at the state level. The council also heard a report on Bridges from Quentin, discussed insurance agents/brokers, and then spent time discussing the possibilities of what might occur with the state budget. The council will meet again on June 13, 2017, to hear presentations from insurance agents.

**6. CORRESPONDENCE:**

None

**7. OLD BUSINESS:**

None

**8. NEW BUSINESS:**

- a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to Theresa Kenneson.
- b. Reviewing limits of insurance we carry is postponed until next meeting.
- c. The payroll expense for Quentin's work in the Connections program was discussed.

**Motion** by Theresa Kenneson, seconded by Donna Beaudoin, to approve the payroll expense for the director's work in the Connections program.

In favor: Jeanne Jones, Donna Beaudoin, Theresa Kenneson, Carolyn Childs and Staci Hastey

Opposed: None

Abstained: None

d. The Committee meeting schedule for next year was presented.

**Motion** by Carolyn Childs, seconded by Staci Hastey, to approve the Committee meeting schedule for next year as presented.

In favor: Jeanne Jones, Donna Beaudoin, Theresa Kenneson, Carolyn Childs and Staci Hastey

Opposed: None

Abstained: None

e. The authorization to transfer funds is postponed to the next meeting.

f. The Committee discussed the upcoming Shared Services Teachers Association negotiations in terms of getting them started and deciding who will participate on the negotiating committee. It was decided that Jeanne Jones, Carolyn Childs and Quentin Rueckert will participate.

**9. OTHER:**

None

**10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:**

None

**11. EXECUTIVE SESSION:**

The Executive Session is postponed until next meeting. The Committee agreed to meet on May 23<sup>rd</sup> to complete the unfinished agenda items. The Committee also agreed to cancel the June Committee meeting.

**Motion** by Carolyn Childs, seconded by Theresa Kenneson, to add a Committee meeting on May 23, 2017, at 4:30 and cancel the June 19, 2017, Committee meeting.

In favor: Jeanne Jones, Donna Beaudoin, Theresa Kenneson, Carolyn Childs and  
Staci Hastey

Opposed: None

Abstained: None

**MOTION** at 5:43 p.m. by Theresa Kenneson, seconded by Donna Beaudoin, to  
adjourn the meeting.

In favor: Jeanne Jones, Donna Beaudoin, Theresa Kenneson, Carolyn Childs and  
Staci Hastey

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 5-23-17